



TERMS OF REFERENCE

One expert for Informative Sessions about Positive Parenthood

Background:

The First Children's Embassy in the World Megjashi (FCEWM; Megjashi) is a non-governmental, non-partisan and non-profit organization with the purpose to protect children and their rights.

Duration of Assignment:

1 expert * 6 working days = 3 informative sessions*1 days + 3 days for preparation and reporting (for each informative session separately)

Preferred period of delivering the informative sessions: mid-end of April 2019

Purpose of the assignment:

The purpose of this activity is to deliver three one day informative sessions for positive/responsible parenthood and positive discipline measures. The sessions are designed for parents/guardians of pupils in three primary schools in the Republic of Macedonia (one school is located in Skopje, one in Debar and one in Vinica).

Proposed venue: Skopje, Debar, Vinica

Dates of assignment: mid-end of April 2019

Proposed number of participants: around 45 participants (parents/guardians) from three primary schools in Macedonia (15 participants per school)

Informative session outline to include:

It is expected from the facilitator to cover the following things in informative session program:

- Practical advice and tips for positive parenting; techniques that work well for every child – encouraging better behaviour.
- Positive Discipline -understanding and responding effectively when children get it wrong as: helping children develop self-control over time; communicating clearly; respecting children and earning their respect; teaching children how to make good decisions; building children's skills and confidence; teaching children respect for other people's feelings.
- The informative session should strengthen practical parenting skills

During the session, a Manual and a Brochure for positive parenting and positive discipline will be delivered to the parents/guardians who will participate at the sessions.

Informative session outcome:

- Each participant will have a greater understanding of positive parenting and positive discipline measures

The informative session should be a mix of teaching and practical work – group work and discussions. All participants will be expected to be actively involved throughout the informative session.

Expert Requirements:

- Delivering of three one day informative sessions in three schools in Macedonia (Skopje, Vinica and Debar).
- The informative sessions should be delivered in the premises of the schools.
- The informative sessions will be done in Macedonian language and in Albanian where it is necessary. The Children’s embassy Megjashi will provide a translation during the visits (Macedonian – Albanian and vice versa).
- A report should be delivered upon the completion of each informative session in Macedonian and English language.
- After the completion of the assignment should provide a Final report about the engagement in Macedonian and English language.

The proposed fee (total gross amount) is to include a breakdown of all the other incurred costs (preparation; actuals informative sessions, traveling to schools, and report writing) through an Offer for services. Travel costs for informative sessions in the schools should be covered by the expert.

The incurred taxes will be deducted from the total gross amount, as per the governing laws. Personal documents will be required from the selected candidate in order to complete the Contract and payment.

Duration and timeframe

The contract of the assignment should be for one expert for 6 working days.

Qualifications and competences of experts

- Advanced degree in psychology, pedagogy, social sciences or related discipline
- A minimum of three (3) years’ experience in trainings for positive parenting; children’s rights
- Strong child development background or many years of experience working with families
- Excellent analytical, oral and written communication skills in Macedonian.

- Strong facilitation skills and ability to lead a plenary and document simultaneous
- Strong interpersonal skills and the ability to communicate and work well with diverse people.

Application procedure

Applications must be sent in English and entail the following:

- Expression of Interest and availability;
- CV should be presented;
- Two references from similar assignments
- Expected remuneration, in the form of gross fee per day

Expression of Interest clearly marked “Expression of Interest for Informative sessions for Positive Parenthood” can be submitted electronically at the following email: freelegalservice@childrensembassy.org.mk . The expression of interest should be received no later than 17.04.2019 (23:59)